

APPLICATION FOR EMPLOYMENT

A. PERSONAL INFORMATION

DATE _____

1. NAME _____ 2. PHONE _____
(last) (first) (middle)

3. ADDRESS _____
(street) (city) (state) (zip)

4. SOCIAL SECURITY NO. _____ 5. DATE AVAILABLE _____

6. POSITION DESIRED _____ 7. SALARY DESIRED _____

8. ARE YOU CURRENTLY EMPLOYED? YES ___ NO ___

If yes, may we contact your present employer? YES ___ NO ___

9. WILL YOU WORK OVERTIME? YES ___ NO ___

10. SOME JOBS REQUIRE DRIVING,
DO YOU HAVE A VALID DRIVER'S LICENSE? YES ___ NO ___

11. HAVE YOU EVER BEEN CONVICTED OF A CRIME INCLUDING MISDEMEANORS AND
SUMMARY OFFENSES, WHICH HAVE NOT BEEN ANNULLED, EXPUNGED, OR SEALED BY A
COURT? YES ___ NO ___

If yes, describe in full _____

12. HAVE YOU EVER APPLIED FOR EMPLOYMENT AT UCP? YES ___ NO ___

13. ARE YOU OVER 18 YEARS OF AGE? YES ___ NO ___
(Employment is subject to verification of age)

14. HAVE YOU LIVED IN PA FOR AT LEAST TWO (2) YEARS? YES ___ NO ___

B. EDUCATION

SCHOOL/ ADDRESS	COURSE OF STUDY	NO. YEARS COMPLETED	DATE OF GRADUATION	DEGREE/ DIPLOMA

(over)

OTHER TRAINING OR SKILLS _____

C. EMPLOYMENT HISTORY (Start with most recent employer)

DATES	EMPLOYER	POSITION	REASON FOR LEAVING
FROM TO	NAME ADDRESS PHONE		
FROM TO	NAME ADDRESS PHONE		
FROM TO	NAME ADDRESS PHONE		

D. REFERENCES (List three persons not related to you)

NAME	ADDRESS	PHONE	YEARS KNOWN
1.			
2.			
3.			

E. WAIVERS (Please initial following each statement)

- I give my permission for the persons listed in the Reference Section to be contacted by this agency as references for employment. _____
- The information provided in this application is true, correct and complete. If employed, any misstatement or omission of fact on this application may result in my dismissal. _____
- I understand that acceptance of any offer of employment does not create a contractual obligation upon the employer to continue to employ me in the future. In Pennsylvania, employment is at-will and may be terminated by employer or employee at anytime with or without cause. _____

 (Signature)

 (Date)